

Functional / Technical Analyst

 Looking for a new challenge?

Join Portima and turn business needs into smart, secure digital solutions that shape the future of insurance!

 Be the bridge between ideas and innovation—transforming requirements into cutting-edge connectivity and compliance.

 Work in a dynamic, agile team driving digital transformation, with flexibility, continuous learning, and innovation-driven environment!

Mission

Analyzing and defining the needs of internal and external clients, translating them into precise, structured, and actionable functional and technical specifications for developers.

Your objective:

- Ensure the quality, clarity, and added value of Portima Connect solutions
- Always staying ahead of industry standards (digitalization, connectivity, security).
- Actively monitor industry standards and norms (e.g., Telebib2, API standards, security, compliance) and support their integration into Portima Connect solutions.
- Act as reference point for understanding, applying, and tracking sector normalization.

In practice:

-  Gather, analyze, and formalize business needs in collaboration with the Product Owner and stakeholders.
-  Translate these needs into detailed functional and technical specifications, in English, for developers.
-  Write the technical documentation for the clients (development teams of insurance companies).
-  Produce model processes and data flows: UML diagrams (use case, sequence, class diagrams).
-  Clearly describe expectations for developers
-  Verify with the technical architect the consistency and the respect for budget and existing architecture.
-  Validate developed solutions: write acceptance criteria, validate the test scenarios write by the test team, and follow up on issues.
-  Participate in the design and evolution of Portima APIs (REST, etc.) in collaboration with architects and developers.
-  Ensure monitoring, understanding, and follow-up of sector normalization (standards, compliance, security) and support their implementation in Portima Connect projects.
-  Act as the point of contact to clarify needs, challenge proposed solutions, and guarantee the quality of deliverables.

- 🔗 Contribute to the continuous improvement of analysis methods and tools within the Portima Connect team.

Qualifications

- University degree (bachelor/master) or equivalent experience.
- Minimum 5 years' experience in functional/technical analysis, ideally in a connectivity/integration context (API, middleware).
- Mastery of one national language (FR or NL) and good understanding of the other.
- Fluent English: able to write all documentation and user stories in English.
- Excellent modeling skills: UML (use case, sequence, class diagrams, etc.).
- Good understanding of APIs (REST, SOAP, data exchanges).
- Proficiency with collaborative tools (Jira, Confluence or equivalent).
- Experience in functional validation and structured documentation writing.
- Knowledge of security standards (IAM, GDPR) is a plus.
- Sensitivity to regulatory monitoring and sector normalization.

The perfect Portimate would be...

- Clear, structured, and assertive communication.
- Attention to detail, rigor, and solution-oriented mindset.
- Collaborative spirit, ability to work in an agile team.
- Proactivity and ability to challenge requirements.

About Portima

Portima is a **fintech** company. We provide digital solutions and IT services to the community of independent insurance brokers, insurance companies and to the customers of **the brokers**. Portima is a customer & product-oriented organization with full-scale agile scrum adoption.

Working @Portima means:

- Being part of a fintech company
- Participating in all Agile scrum ceremonies (Product Increments/Sprint planning, PI/Sprint demo, Daily Stand up,...)
- Collaborating on daily basis with the Product Owner, Chapter leads, etc.
- Evolving in a company that values empowerment and continuous learning (licenses to the best learning platforms on the market)
- Having fun within a strong team and with all the Portimates through many activities organized by our Happiness Team
- Working in a flexible way with 2 days at the office and 3 days a week in remote

Plus, you will be able to evolve in a dynamic company that offers attractive salary package with cafeteria plan, group and hospitalization insurance, meal vouchers, and access to numerous training platforms.